Stellenbosch UNIVERSITY IYUNIVESITHI UNIVERSITEIT | forward together sonke siya phambili saam vorentoe

Application for Replacement Remuneration

Department / Division:	
Date:	
Completed by:	

Background / Context

Motivation:

Replacement remuneration application

SU Number	Name	Job level being replaced	Base Remuneration Level	Period from	Period To	*Amount per month
		5				
		5				
		5				
		5				
		5				
		5				
		5				
		5				
		5				
		5				

*The example calculation for replacement remuneration is as follows:
(*Refer to the guidelines with respect to Replacement Remuneration on the HR website.)*

- 60% of the job level's Base Remuneration Level (BRL), which is being replaced.
- A staff member should not exceed 40% of the 60% amount calculated above.

Supervisor: Name UT Number Telephone number

Costing or Project Allocation

Costing:

Entity	Cost Centre	Account Number	Fund Type	Transaction ID (Old Project Number)	Percentage Allocation

Costing or Project Allocation

Project Allocation:

Project Number	Task Number	Expenditure Type	Project Organisation	Contract Number	Project Fund Source	Percentage Allocation

Recommendation: ....
CHAIRPERSON / DIVISION HEAD **Date**

Approval: ....
DEAN / DIRECTOR /
DEPUTY VICE CHANCELLOR **Date**

Additional approval: ....
Signature **Date**

....
Designation **Title**

For office use:

Does the request affect employee's Leave Package? Yes

Comments:

Approval:

....
HR PRACTITIONER Date

....
HR MANAGER Date

....
CHIEF DIRECTOR: HUMAN RESOURCES Date