

Grantholder-Linked Nominations Quick Reference Guide

Getting started...

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Please follow these steps to start the nomination process:

- <https://nrfs submission.nrf.ac.za>
- Select **Grantholder Tools**
- Select **Students**
- Choose the **correct UID and funding category** (e.g. 2017 Masters/Doctoral Summary)

PLEASE NOTE:

- Individuals older than 60 may not be nominated.
- Students must be full-time for full-time bursaries and part-time for part-time bursaries.
- Student assistantship bursaries are only for final year undergraduate or honours students. Only SA citizens are allowed to receive this funding, not even permanent residents qualify.
- Students should not have any other bursary funds by the South African government. Students may hold private or institutional bursaries concurrently with NRF bursaries, granted that the private/institutional bursary does not require post study in-service training or service agreements.
- Students may only be supplemented with R20 000 from the grant running expenses as top-up support.

Grantholder-linked bursary categories

Student Assistantships

Only *Final-year undergraduate and Honours* students may be nominated under this category, which is exclusive to South African citizens (no foreign students or permanent residents). Fourth year undergraduate students may be nominated for Honours bursaries if students have an exemplary study record. The grantholder should attach a letter of motivation for these cases.

Student assistantship bursaries are awarded for one (1) year only.

The following documents should be attached to the online nomination:

- ❖ Signed Agreement
- ❖ Proof of registration
- ❖ ID document
- ❖ (Motivation letter for 4th undergraduate students e.g. Law who will receive the Honours level bursary instead)

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Masters/Doctoral Bursaries

Grantholder-linked Masters/Doctoral Bursaries may be allocated to South African citizens and foreign students (which requires a letter of motivation). Please prioritise foreign students as these are subjected to the NRF's foreign student quota. Commitment students (existing grantholder-linked bursary recipients) may only receive up to two (2) years of support on Masters level and three (3) years of support on Doctoral Level.

The following documents should be attached to the online nomination

- ❖ Please attach:
- ❖ Signed Agreement
- ❖ Proof of registration
- ❖ ID document
- ❖ Motivation letter by Grant-holder as to why you are supporting a foreign student – i.e. their role on your project

Postdoctoral Bursaries

Grantholders may nominate postdocs (only if funding was awarded) from any nationality, within five (5) years of obtaining the doctoral degree qualification. Postdocs from SU can be nominated, however, the grantholder must attach a letter of motivation to state the role and function of the postdoc on the NRF funded project. Postdoctoral fellowships are awarded pro-rata (Grantholder-linked only) based on the date of registration or as indicated otherwise. Fellows may only receive two (2) (or three [3] years of support on SARChI) years of support.

- ❖ Signed Agreement
- ❖ Proof of registration
- ❖ ID document
- ❖ Doctoral Certificate
- ❖ Motivation letter by Grant-holder as to why you are supporting a Post Doc that graduated at Stellenbosch University

Please contact nugent@sun.ac.za early in December (preceding year) in order to make arrangements for continuation postdocs.

Complete online form and submission of nomination

Please note that once you are done with this page, you must SAVE the information entered on the nomination form. Click on Students again on the left menu bar and a list of nominated students will appear. Please click on ATTACHMENTS in order to upload the required documents (listed earlier in this document).

Once the form is completed correctly, and the documents are uploaded, you may proceed with the submission. Please click on submit. It is only after you have clicked 'submit' that I will be able to view the nomination or validate it for approval by the National Research Foundation.